



Welcome to Hairdressing & Barbering.

Dear Learner,

We are looking forward to welcoming and supporting you to gain the skills needed to be successful within one of the most exciting and rewarding industries.

“It's sociable, never dull and you'll feel good about yourself making your clients look and feel wonderful! Take your pick! ”

Please find the beneficial key information you will require for your journey here with us at Langley college. It includes clear guidelines on expectations from you as a learner within our department, setting high expectations, achieving and pushing past your full potential.

Compulsory PPE & Equipment

Kit & Uniform must be ordered within the first 2 weeks of enrolment. Whilst waiting for the uniform to arrive students are required to wear all black – black trousers (no jeans) a plain black t-shirt to cover the tops of the arms (no crop tops) & flat black shoes/trainers.

Please be aware that we do not allow you to wear open toed shoes, crocs or heeled shoes due to health and safety within the workplace.

You will need to bring an A4 notebook and a selection of stationary including pens/pencils to every session.

Uniform/Kit/PPE requirements

Hair /Barbering uniform and either thick matt black leggings or trousers are compulsory for all your hair or barbering sessions.

Please ensure that jewellery is kept to a minimum to ensure it does not get in the way when you are working.

Hair is to be styled at all times- this can be up or down but practical and workable to allow you to take part effectively in all lessons.

Health & Safety information

Any medical conditions need to be highlighted to the course tutor/pastoral tutor to always ensure student safety

Industry Placement

As part of your full time program you are expected to carry out a specific number of weeks of Industry Placement. This is to be completed in either a hairdressing salon or barbershop



depending on the course you have chosen. It would be more beneficial for you to source a placement local to where you live. Our Industry placement will introduce themselves within the first two weeks of your course to discuss how they will support you before, during and after your placement. All Hair/Barbering employers will be checked out by our placement team to ensure that the setting complies to Health & Safety, and that they also have the right type of insurance- Public liability & Employers liability.

Student expectations (Code of Conduct)

Within the Hair & Barbering Department we expect our students to conduct themselves in a manner that respects others and the environment. This derives from the overall college 'Code of Conduct' within your first weeks at college this will be discussed and explained to ensure that you are aware of the expectations of yourself and staff members during your time here.

This will include timekeeping and readiness to engage in learning. Food and drink (except water) are not allowed in the learning centre, classrooms or salons.

Any additional information

Mobile Phones and Electronic Devices - The use of mobile phones and electronic devices during practical and theory lessons are restricted to 'directed use' by the staff member taking the session.

Trips and Visits - Any trips that are undertaken throughout the year will be charged separately and the cost will depend on the trip.

Enrichment – There is lots going on throughout the year within the hair and barbering department . Such as guest speakers, external trainers inhouse and external competitions to name just a few. There will also be opportunities to complete courses

and training outside of your qualification and course content. Please be aware that some of these opportunities are chargeable and will not be covered by any bursary or financial support you are in receipt of.

Lockers- we do have a small amount of lockers available for our learners at a cost of £10- to also include a £10 deposit. Total- £20
£10 will be returned to you at the end of the year upon return of your key.

Contact details:

Curriculum Lead Hairdressing- Samantha Marsh- Samantha.marsh@windsor-forest.ac.uk
Level 1 Hairdressing- Samantha Marsh & Pam Bhambra (see above & below)



Level 2 Hairdressing- Zara Hickey Zara.Hickey@windsor-forest.ac.uk

Level 3 Hairdressing- Sarah Bonham Sarah.Bonham@windsor-forest.ac.uk

Level 2 Barbering – Yaz Mehmed Yaz.Mehmed@windsor-forest.ac.uk

Apprenticeship Lead- Jo Cherrington Jo.Cherrington@windsor-forest.ac.uk

Pastoral tutor – Faiza Mahmood faiza.mahmood@windsor-forest.ac.uk

LSA – Pam Bhambra – pam.bhambra@windsor-forest.ac.uk